

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
Off-Cycle #32 Per.End Bi-weekly 08-04-22 Monthly 08-04-22 FEL 09-02-22	1 CLOSE BW # 25 No Online checks NO TAX ENTRY No BW/HR E-DOC Approvals	2	3	4 LOCK-CLOSE Off-Cycle #32 @ 10:30 am BW #26 Vouchers Available 07-24-22 - 08-06-22	5 PAYDAY BW # 25 Next Period Timesheets Available	6 End of Pay Period
7 Off-Cycle #33 Per.End Bi-weekly 08-05-22 Monthly 08-12-22 FEL 09-03-22	8 Extra MO Encumbrances TIME approvals (approver)	9 TIME approvals (approver)	10 BW Job Pay Flag Off @ 5 pm TIME EXTRACT @ 3 pm Time - Proc.Final Approvals by 3pm	11 BW/HR Pend.Vo.CUTOFF @ 4 pm MO #27 Vouchers Available 08-01-22 - 08-31-22	12 LOCK-CLOSE Off-Cycle #33 @ 10:30 am No BW/HR E-DOC Approvals	13
14 Off-Cycle #34 Per.End Bi-weekly 08-18-22 Monthly 08-18-22 FEL 09-04-22	15 CLOSE BW # 26 No Online checks NO TAX ENTRY No BW/HR E-DOC Approvals	16	17	18 LOCK-CLOSE Off-Cycle #34 @ 10:30 am BW #28 Vouchers Available 08-07-22 - 08-20-22	19 MO. Job Pay Flag Off @ 5 pm PAYDAY BW # 26 Next Period Timesheets Available	20 End of Pay Period
21 Off-Cycle #35 Per.End Bi-weekly 08-19-22 AS0 08-26-22 Monthly 09-01-22 FEL 10-01-22	22 Classes Begin MO Pend.Vo. CUTOFF@ 4 pm TIME approvals (approver)	23 No MO E-DOC Approvals TIME approvals (approver)	24 CLOSE MO # 27 No Online checks NO TAX ENTRY BW Job Pay Flag Off @ 5 pm No MO E-DOC Approvals TIME EXTRACT @ 3 pm Time - Proc.Final Approvals by 3pm	25 BW/HR Pend.Vo.CUTOFF @ 4 pm MO #29 (AS0) Vouchers Available 08-01-22 - 08-31-22	26 LOCK-CLOSE Off-Cycle #35 @ 10:30 am MO. AS0 Job Pay Flag Off @ 5 pm No BW/HR E-DOC Approvals	27
28 Off-Cycle #36 Per.End Monthly 09-02-22 FEL 10-02-22	29 CLOSE BW # 28 No Online checks NO TAX ENTRY MO AS0 Pend.Vo. CUTOFF@ noon *** No BW Onlines *** No BW/HR E-DOC Approvals	30 CLOSE MO # 29 (AS0) No Online checks NO TAX ENTRY *** No BW Onlines ***	31 LOCK-CLOSE Off-Cycle #36 @ 10:30 am *** No BW Paygroups in Off-Cycle *** *** No AS0 in Off-cycle *** ** No Online Checks after Off-Cycle ** *** No BW Onlines *** PAYDAY MO # 27			