



# OFFICE OF THE UNIVERSITY CONTROLLER

INDIANA UNIVERSITY

## Revoke Consent for Online Delivery of IRS Form W-2

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10-digit Employee ID

Network ID

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Employee Last Name

Employee First Name

I, the above named employee, hereby withdraw my consent to receive IRS Form W-2 electronically through One.IU. By canceling my enrollment and withdraw my consent, I will not receive online delivery of my original W-2 through this One.IU. If I change my mind I can always re-enroll for online delivery at a later date. This withdrawal will not affect my ability to get reprints online when available.

I want to cancel my enrollment and withdraw my consent to receive my original Form W-2 online through One.IU. I understand and agree that if I confirm this request, I will not receive my original Form W-2 in an electronic format. I will receive a paper Form W-2 through IU's normal delivery method to my employee home address. Withdrawal of consent does not remove my consent to receive other tax forms electronically.

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Employee signature

Date of signature

Please mail this request to the address listed below. The Office of the University Controller will revoke your access to view IRS Form W-2 electronically through One.IU upon acceptance of this request. The staff member responsible for the acceptance will return a signed copy of this form to you at your Employee Home address on file with the University and will indicate the date the revocation of electronic consent took effect. Please review your Employee Home address for accuracy prior to the submission of this form. Visit One.IU, Employee Center, Personal Information, edit home address.

Revoke in effect as of: \_\_\_\_\_

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Printed Name and Signature of Office of the University Controller Representative

Office of the University Controller  
400 E 7<sup>th</sup> St, Rm 505  
Bloomington, IN 47405  
Ph: 812.855.0375  
Em: [taxpayer@iu.edu](mailto:taxpayer@iu.edu)