## TEXAS SALES AND USE TAX CERTIFICATE OF EXEMPTION

\*\*\*For internal Indiana University use only\*\*\*

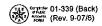
**NOTE**: According to TX Code Sec. 151.310 and 171.063, Indiana University does not have to pay sales and use tax when buying, leasing or renting taxable items that are necessary to the institutions exempt function. In order to claim an exemption, a properly completed exemption certificate (attached) must be presented at the time of purchase in lieu of paying tax to the TX retailer.

Indiana University may purchase taxable goods and services without paying Texas sales and use tax if the following requirements are met:

- 1. Items purchased tax free by the University cannot be used for the personal benefit of an individual or other private party
- 2. An employee of Indiana University cannot claim an exemption when buying taxable items of a personal nature, even if the University gives an allowance or reimbursement for such items
- 3. No exemption applies for the Hotel Occupancy Tax or motor vehicle rentals

## **INSTRUCTIONS:**

- 1. Fill out all sections highlighted in blue including:
  - a. Enter seller's name on line provided
  - b. Enter seller's address
  - c. Enter description of items to be purchased
- 2. Provide completed exemption certificate to seller



Name of purchaser, firm or agency Indiana University

Address (Street & number, P.O. Box or Route number)

## TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

400 E 7th Street, Poplars Room 501	(812	) 855-0142
City, State, ZIP code		
Bloomington, IN 47405		
I, the purchaser named above, claim an exemption fro items described below or on the attached order or inv	om payment of sales and use taxes (for the poice) from:	ourchase of taxable
Seller:		
Street address:	City, State, ZIP code:	
Description of items to be purchased or on the attached ord	er or invoice:	
Lagrand Annual Control of the Contro	A STATE OF THE STA	
	- And Andrews -	
Purchaser claims this exemption for the following reason:		
I understand that I will be liable for payment of all state and the provisions of the Tax Code and/or all applicable law.	local sales or use taxes which may become due t	for failure to comply with
I understand that it is a criminal offense to give an exemption will be used in a manner other than that expressed in this cert from a Class C misdemeanor to a felony of the second degr	ificate, and depending on the amount of tax evade	, at the time of purchase, d, the offense may range
Purchaser	Title	Dale
sign fill many	Associate V.P. for Procurement	3/20/2019

Phone (Area code and number)

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle. THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.

Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.