Disabling Web Browser Pop-Up Blockers

While using some employee services provided by The Office of the University Controller, your web browser’s pop-up blocker may prevent you from accessing the information you are requesting. Below are steps for the most used web browsers on how to disable their built-in pop-up blockers. **Once you are done accessing the services you need, please remember to re-enable your pop-blocker, if desired.**

Note: Many browsers update regularly. If these instructions do not work for you, please refer to browser-specific documentation online by performing a web search for “disable pop-up blocker [name of your browser]”. If you need further assistance disabling your system’s pop-up blocker, please [contact UITS on your campus](#) for help.

**Microsoft Edge**
1. In the upper right corner of the browser, click the 3 dots ..., and select **settings**.
2. Select **View advanced settings**.
3. Slide “Block pop-ups” to the off position.

**Firefox versions 10 and up**
1. In the upper right corner of the browser, click the 3 horizontal lines ..., and select **Options**.
2. Select **Privacy and security** in the left-hand menu.
3. Scroll down to **Permissions**.
4. Uncheck “Block pop-up windows.”

**Chrome**
1. In the upper right corner, click the vertical dots ⦃, and select **Settings**.
2. Scroll to the bottom of the page and select advanced.
3. Under **Privacy and security**, select **Site Settings**.
4. Click on **Pop-ups and redirects**
5. At the top of the page, slide the **Blocked** indicator to the right. **Blocked** will update to **Allowed**.

**Safari**
1. In the upper left corner, select **Safari**.
2. In the drop-down menu, uncheck **Block Pop-Up Windows**.

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