


Disabling Web Browser Pop-Up Blockers


While using some employee services provided by The Office of the University Controller, your web browser's pop-up blocker may prevent you from accessing the information you are requesting. Below are steps for the most commonly used web browsers on how to disable their built in pop-up blockers. **Once you are done accessing the services you need, please remember to re-enable your pop-blocker, if desired.**

Note: Many browsers update regularly. **If these instructions do not work for you, please refer to browser-specific documentation online by performing a web search for "disable pop-up blocker [name of your browser]".** If you need further assistance disabling your system's pop-up blocker, please [contact UITS on your campus](#) for help.


Internet Explorer 11

1. In the upper right corner of the browser, click the **Tools icon** , and select **Internet options**.
2. Select the "Privacy" tab.
3. Uncheck "Turn on Pop-up Blocker."
4. Click "Apply" and then "OK" to close the menu.


Microsoft Edge

1. In the upper right corner of the browser, click the 3 dots , and select **settings**.
2. Select **View advanced settings**.
3. Slide "Block pop-ups" to the off position.

Firefox versions 10 and up

1. In the upper right corner of the browser, click the 3 horizontal lines , and select **Options**.
2. Select **Privacy and security** in the left-hand menu.
3. Scroll down to **Permissions**.
4. Uncheck "Block pop-up windows."

Chrome

1. In the upper right corner, click the vertical dots , and select **Settings**.
2. Scroll to the bottom of the page and select **advanced**.
3. Under **Privacy and security**, select **Site Settings**.
4. Click on **Pop-ups and redirects**
5. At the top of the page, slide the **Blocked** indicator to the right. **Blocked** will update to **Allowed**.

Safari

1. In the upper left corner, select **Safari**.
2. In the drop down menu, uncheck **Block Pop-Up Windows**.